



Breakfast Club Registration Form

Our Breakfast Club is open from 8.00am to 9.15am and costs £3.00 per session, payable in advance. Due to staff ratios, we are unable to accept Nursery children.

Child's Details

Name:	Year Group:	Date of Birth:
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I plan to use the Breakfast Club on:

Monday	Tuesday	Wednesday	Thursday	Friday

Parent/Carer Details

Name	
Address	
Contact Number	

Alternative emergency contact number

Name	
Address	
Contact Number	
Relationship to child	

About your child

Please provide details of any medical conditions or dietary requirements:

I give permission for a member of staff to administer appropriate first aid if required.

I give permission for a member of staff to seek any emergency medical advice or treatment in the event of an emergency. I will be contacted immediately on the above telephone numbers:

Parent Name:

Parent signature:

Date:

Breakfast Club Terms and Conditions

Parents/Carers of children attending Myatt Garden Breakfast Club must sign this form to show that they have read, understood and that they agree with all the terms and conditions. Any queries should be raised before signing this form.

1. Registration forms must be completed in full before your child is allocated a place. This includes accepting these terms and conditions.
2. Parents/Carers must ensure that all details on this form are accurate and up-to-date. Any changes must be made in writing to the school office.
3. The Breakfast Club starts at 8.00am. Children must arrive before 8.30am if they require breakfast. No breakfast will be served after this time.
4. Key Stage 2 children will be released into the playground at 8.55am. Key Stage 1 children will be escorted to their class. We do not offer places to Nursery Children.
5. An authorised adult must register their child into the Breakfast Club each morning.
6. The Breakfast Club will not run on days that the school is closed to pupils.
7. Payments must be made in advance via ParentPay.
8. Myatt Garden reserves the right to refuse access to the club if payments are not made.
9. Behaviour: Our expectations for behaviour at the club are the same as during the school day. Children who are not respectful will not be allowed to attend the club.
10. Myatt Garden reserve the right to close the club on the grounds of staff shortage, lack of interest, unavailability of facilities, or for any other reason which in its reasonable opinion necessitates closure. Reasonable notice will be given where possible.
11. Myatt Garden's Breakfast Club is additional care outside of normal school hours. The Club's policies and procedures reflect the school policies and procedures and parents can read the school policies and procedures on the school website.
12. The Breakfast Club staff aim to provide a safe, stimulating and happy environment for all children. In accordance with Myatt Garden's behaviour policy all pupils and parents are expected to follow the Myatt Garden rules.
13. Parents/Carers are expected to show consideration to all members of staff. Abusive or disruptive behaviour will not be tolerated.
14. In the event of a formal complaint, please follow the school's compliant procedure. This is accessible on the school website or via the school office.
15. Myatt Garden's Breakfast Club is committed to providing a safe environment for our children and do carry out periodic checks on medications held and contact parents with a request to provide medication if not held or expiring/expired. However, in line with Department for Education guidance, ultimate responsibility for providing up-to-date information and medication remains with the parent. We will always try to notify parents in advance, but in order to ensure there is no period of time when medication is out of date we would request that you as the parent/carer, make a note of all dates in order to monitor medication.

Child/Children's Name _____

Parent Signature _____